

PUGWASH VILLAGE COMMISSION

Regular Meeting #431

8th November 2021 at 7pm

Pugwash Village Hall Board Room

Minute Number 431

CALL TO ORDER

431.1 Chair Roger Mundle called the meeting to order at 7pm and declared:

We acknowledge that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people.

ROLL CALL

431.2 Commissioners: Chair Roger Mundle
Vice Chair Brent Wilson
Commissioner Bill Martin
Commissioner Sue Duncan

Regrets: Commissioner Dave MacEwan

Staff: Clerk Treasurer, Lisa Betts (recording secretary)

Gallery: None

APPROVAL OF AGENDA

MOTION

431.3 It was moved by Commissioner Duncan and seconded by Commissioner Wilson that the agenda be accepted as amended. **MOTION CARRIED**

APPROVAL OF MINUTES

MOTION

431.4 It was moved by Commissioner Wilson and seconded by Commissioner Duncan that the minutes of regular meeting 430, 18th October 2021 be approved. **MOTION CARRIED**

BUSINESS ARISING FROM THE MINUTES

431.5 **COVID-19 Vaccination policies** - for staff and the public use of Village properties. All staff and commissioners are doubly vaccinated. As no staff is expected to be hired for several months, there is no urgency to developing a policy for staff.

There are reports of recent COVID-19 exposures in the area. In the interests of staff safety, the Commissioners agreed that masking, contact tracing and sanitizing protocols at the Village Hall will be enhanced.

PUGWASH VILLAGE COMMISSION

Regular Meeting #431

8th November 2021 at 7pm

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The Clerk will monitor the procedures used by other municipal units and the availability of testing supplies in this rapidly changing situation and continue to develop a policy.

431.6 ACTION LIST

431.6.1 Flagpole array

Research on pole pricing, shipping and installation is in progress.

Commissioner Martin clarified the suggested five pole (or pole and nautical yard arm combination) array would be to fly the Federal, Provincial, Village and Mi'kmaq flags with room for seasonal or occasional flags (Gaelic month, Pride month etc).

431.6.2 Nova Scotia Public Works (NSPW) - Memo

A list of questions and suggestions has been sent to Adam Cameron, Area Manager for NSPW (copied to the Commission) who will work on some of the questions but also remain available to come to a Commission meeting for a presentation or Q&A session. The request for moving the speed reduction to 50kmh at the east end of the Village is now suggested to be pushed back as far east as the Rabbittown Road.

431.6.3 Memoranda of Understanding (MOU)

There are at least 15 organizations that have an arrangement or agreement with the Village. Written forms of these agreement will be further developed with the purpose of reducing confusion and duplication of services or events. A draft copy was distributed to the Commission. The Clerk will continue to develop the MOUs.

431.7.4 Letters to Council

These have been sent and are to be discussed at their next meeting.

431.6.5 Village Hall roof

Tender has been re-issued with expanded deadlines.

431.6.6 Accessible washroom

In discussions with the Municipality. A ramp would be wider than the property line permits. An easement with NS Public Works may have to be requested.

PRESENTATION

431.7 None.

431.8 CORRESPONDENCE

PUGWASH VILLAGE COMMISSION

Regular Meeting #431

8th November 2021 at 7pm

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431.8.1 Letter to Council re: Recreation Vehicle dumping station

Received by Council and sent to Municipal staff for investigation. There was some discussion on location for a potential station.

431.8.2 Communities in Bloom (CIB)

Request that Village paint old fire hall. The Village has already budgeted for new siding. The Clerk will look at new estimates for paint versus siding to cover just the east (Co-Op facing) wall.

431.8.3 Communities in Bloom

Unsanitary and dangerous complaint re: 70 Water Street and 89 Water Street properties. The Village will suggest that CIB and its members complain to the Municipality, whose jurisdiction this lies. The Village has complained to the Municipality about these properties several times.

431.8.4 Municipality Cumberland County

Request for an annual grant for Recreation Services. Sent.

431.8.5 Municipality Cumberland County

Request for proportional allocation of the Canada Community-Building Fund for capital projects and reserves. Sent.

431.8.6 Nova Scotia Public Works - Area Manager, Adam Cameron

Memo. See minute 431.6.2

COMMITTEE REPORTS

431.9 Clerk Treasurer's Reports

431.9.1 Grant application - to Gaelic Affairs has been approved. Commissioner Martin suggested duplicating the project with Mi'kmaq pronunciations.

431.9.2 Strategic Planning with NS Dept Municipal Affairs and Housing

The Commissioners agreed to attend sessions on November 23rd and December 7th.

431.9.3 Budget meeting

To discuss and agree upon staffing levels for 2022 early enough to find staff, meetings should start before Christmas.

431.9.4 Financials and Banking

The changed bank account plan resulted in a refund on \$177.

PUGWASH VILLAGE COMMISSION

Regular Meeting #431

8th November 2021 at 7pm

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431.9.5 Christmas

For the benefit of newer Commissioners, the Clerk gave a brief history of Christmas-by-the-sea. Given the evolving COVID-19 exposures, events will reflect those of last year, with Santa visiting from a fire truck and the fire department will be lighting up both sides of the bridge.

431.10 Accessibility (Municipality)

No report.

431.11 Association of Nova Scotia Villages

No report.

431.12 Audit Committee

No report.

431.13 Physician Recruitment and Retention

No report. Commissioner Martin gave an update on Doctor Ferguson's status at the Pugwash hospital.

431.14 Communities in Bloom (CIB)

No report.

431.15 Library

No report.

MOTIONS

431.16 None.

NOTICE OF MOTIONS

431.17 None.

NEW OR OTHER BUSINESS

431.18 Banner bracket placement

Further discussion on the brackets. Commissioner Mundle and will work with staff to remove any brackets that do not comply with the rules set out within the Motor Vehicle Act. The brackets will be repositioned to appropriate, permanent sites and heights on the poles. A policy will be developed as soon as possible and then shared with those organizations that also use them.

431.19 The next regular meeting of the Pugwash Village Commission will be Monday, 7pm 13th December, 2021.

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ADJOURNMENT

431.28 The meeting was adjourned at 8:42pm by motion from Commissioner Martin.

Respectfully submitted
Lisa Betts
Clerk Treasurer

Chair _____

Clerk Treasurer _____