

PUGWASH VILLAGE COMMISSION
Regular Meeting #448
17th April 2023 at 7pm
Board Room, Pugwash Village Hall

Meeting Number 448

1 CALL TO ORDER

- 1.1 Chair Brent Wilson the meeting to order at 7:10pm.
- 1.2 **Territorial Acknowledgment** – read by Chair Brent Wilson
- 1.3 An *in camera* meeting of the Commission and staff had been held prior to this regular meeting.

2 ROLL CALL

Commissioners: Chair Brent Wilson
Vice Chair Sue Duncan
Commissioner Roger Mundle
Commissioner Dave MacEwan
Commissioner Margaret Anderson

Staff: Clerk Treasurer, Lisa Betts (recording secretary)

3 APPROVAL OF AGENDA

- 3.1 **IT WAS MOVED** by Commissioner Mundle and seconded by Commissioner MacEwan to approve the agenda.

MOTION CARRIED

4 APPROVAL OF MINUTES

- 4.1 **IT WAS MOVED** by Commissioner MacEwan and seconded by Commissioner Mundle to approve the minutes of regular meeting 447, held March 13th 2023.

MOTION CARRIED

5 BUSINESS ARISING FROM THE MINUTES

- 5.1 None.

6 ACTION LIST – actions completed

- 6.1 **Donated photo**
Investigation to identify the owners of the boats seen in the photo is in progress
- 6.2 **Village flower boxes and planters**
The Clerk reported that the flowers planted in the planters cost about \$3,000 to purchase and maintain. The cost is shared with Communities in

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Bloom. The planters were purchased by Communities in Bloom (CIB). This was some time ago and some now need replacement. CIB is now looking at designs of new planters. The job of watering has been re-allocated to the gardener's position, one that is also partially funded by CIB.

Commissioner Mundle asked why playground equipment had not been purchased yet funds were spent on maintaining flowers. The Clerk explained that this is a very large capital cost while the flowers are a much more moderate operating cost. Some funds have been spent on playground maintenance and replacement parts. Grants had been applied for but not approved and the Village has not had the funds to purchase any more equipment.

Chair Wilson suggested making a public survey available to poll the public for their input. All public input is welcome at any time, but none has been received on this subject in a long time.

6.3 Heritage Interpretive Panel – Gathering of the Clans

The panel at 82 Water Street (the old Bank of Nova Scotia) is of photos with no supporting written information. A supplemental panel will be produced and offered to accompany the existing panel to the owners of the building.

6.4 North Cumberland Historic Society (NCHS)

The NCHS has decided not to sign the lease until it is known the final plans of the Farmers Market in the rest of the building.

6.5 Inventory

An inventory of Village owned equipment has been made at the train station and the public works shed.

6.6 Village of Pugwash 75th birthday

The date of incorporation is August 1st, 1948. The Village will ask HarbourFest (July 28th to 30th) if a Village birthday event could be added to their festival.

7 PRESENTATION

7.1 None

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8 CORRESPONDENCE

- 8.1 **IT WAS MOVED by Commissioner MacEwan and seconded by Commissioner Mundle to grant \$1,000 to the Pugwash and District High School scholarship fund. MOTION CARRIED**

Chair Wilson will make the presentation at graduation June 29th.

9 COMMITTEE REPORTS

9.1 **Standing Committees**

9.1.1 **Accessibility** [Betts]
No report.

9.1.2 **Association of Nova Scotia Villages (ANSV)** [Duncan]
No report.

9.1.3 **Audit Committee** [Duncan]
No report.

9.1.4 **Policy Review** [MacEwan/Wilson]
No report.

9.2 **Special Committees**

9.2.1 **CN Train Station** [MacEwan/Wilson]
No report.

9.3 **Advisory Committees**

9.3.1 None

9.4 **Community Committees or organizations with Village Commission/staff representation.**

9.4.1 **Communities in Bloom (CIB)** [Betts]
No report.

9.4.2 **Physician Recruitment and Retention** [Duncan/MacEwan/Bill Martin]
Duncan: No report.

Bill Martin that there is a dinner for all Pugwash hospital staff planned which may become an annual event. A doctor will be visiting the Pugwash area in early May.

The committee has purchased two pop-up banners to help promote Pugwash at conventions and events. The new hospital is

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now expected to be completed at the end of the summer. The new County appointed Navigator is proving to be a good asset. South Cumberland communities, Springhill and Parrsboro, are now more actively included in meetings.

Mr Martin suggested that there was no need for the committee to include two Commissioners. For one to stand in for another would involve too much time to catch up with the latest activities.

9.5 Clerk Treasurer's Reports [Betts]

9.5.1 Gathering of the Clans

Registration forms, sponsorship requests and other preparations are in full swing. Federal funding has been approved. Commissioner MacEwan made a request to find some buskers to add to the entertainment. The entry fee has been \$5 for decades. Costs have increased by many factors since then. The Clerk asked for a motion to increase entry fees (see minute 10.1)

9.5.2 Nova Scotia Federation of Municipalities (NSFM)

The possibility of affiliate membership of NSFM for Villages is in discussion.

9.5.3 Tax help

Free assistance with filing income tax is currently available at the Village Hall.

9.5.4 Financial Statement – for 2023

Although unadjusted and un audited, at the category level, the statement is very close to the budgeted amounts.

10 MOTIONS

- 10.1 IT WAS MOVED by Commissioner MacEwan and seconded by Commissioner Mundle to increase the entry fees for the Gathering of the Clans to \$8 (adults) and \$5 (students 5-12years) advance special sales may be planned. MOTION CARRIED**

11 NOTICE OF MOTION

- 11.1 None.

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12 NEW OR OTHER BUSINESS

- 12.1 Earth Day, April 22nd. Community garbage pick-up day is Saturday. Registration will be at the Harbourfront Centre.
- 12.2 Someone has been leaving full dog waste bags at Water and King Street. A waste bin and signage will be placed to encourage this (and other dog owners) to dispose of their dog's waste appropriately.
- 12.3 Nomination Day for new commissioners will be May 10th and nominations will close May 24th. Election Day is June 3rd.
- 12.4 The Village Annual General Meeting is Thursday May 25th.
- 12.5 The next regular Village meeting will be 7pm, May 8th 2023.

13 ADJOURNMENT

- 13.1 The meeting was adjourned at 8:07pm by motion from Commissioner Mundle.

Respectfully submitted
Lisa Betts
Clerk Treasurer

Chair _____

Clerk Treasurer _____