

PUGWASH VILLAGE COMMISSION
Regular Meeting #462
10th June 2024 at 7pm
Board Room, Pugwash Village Hall

1 CALL TO ORDER

- 1.1 Chair Brent Wilson the meeting to order at 7pm.
- 1.2 An *in camera* meeting was held prior to this meeting.
- 1.3 **Territorial Acknowledgment** – read by Chair Wilson
We acknowledge that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people.

2 SWEARING IN OF NEW COMMISSIONER – Matthew Parker

3 ELECTION OF OFFICERS

Chair: Brent Wilson
Vice Chair: Sue Duncan
Signing Officers: Sue Duncan
Dave MacEwan

All positions were elected by acclamation.

4 ROLL CALL

Commissioners: Chair Brent Wilson
Commissioner Margaret Anderson
Commissioner Dave MacEwan
Commissioner Matthew Parker

Regrets: Vice Chair Sue Duncan

Staff: Clerk Treasurer & recording secretary, Lisa Betts

5 APPROVAL OF AGENDA

- 5.1 **IT WAS MOVED** by Commissioner MacEwan and seconded by Commissioner Anderson to approve the agenda.

MOTION CARRIED

- 5.2 **Call of Declaration of Conflict of Interest**
None.

6 APPROVAL OF MINUTES

6.1.1 **IT WAS MOVED** by Commissioner MacEwan and seconded by Commissioner Anderson to approve the minutes of regular meeting 460 held May 13th 2024. **MOTION CARRIED**

6.1.2 **IT WAS MOVED** by Commissioner Anderson and seconded by Commissioner Parker to approve the minutes of annual general meeting 461 held May 30th 2024. **MOTION CARRIED**

7 BUSINESS ARISING FROM THE MINUTES

7.1 None

8 PRESENTATION

8.1 None

9 CORRESPONDENCE

9.1 Minister Public Works

Storm drain reconstruction will be in phases, the first now delayed to summer 2025.

9.2 HarbourFest – donation of Dinghy Beach docks to the Village

The docks originally cost \$48,605 and have since devalued to \$11,000. Substantial repairs in 2021 cost \$6,000. The Commission agreed that the docks were an important addition to the Village and would like to accept the offer. The increase in insurance costs will be investigated before officially accepting the docks.

9.3 Pugwash Ground Search and Rescue – Request for grant.

9.3.1 IT WAS MOVED by Commissioner MacEwan and seconded by Commissioner Parker to approve a grant of \$1,000.

MOTION CARRIED

10 COMMITTEE REPORTS

10.1 Standing Committees

10.1.1 Accessibility [Betts/MacEwan]

MacEwan: the accessibility coordinator, and chair of the joint Accessibility Committee recently did a tour of the Sunset Community building.

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10.1.2 **Association of Nova Scotia Villages (ANSV)** [Duncan/Betts]
No report.

10.1.3 **Audit Committee** [Duncan]
No report.

10.1.4 **Policy Review** [MacEwan/Wilson]
No report.

10.2 **Special Committees**

10.2.1 **CN Train Station** [MacEwan/Wilson/Houghtaling]

Houghtaling: The Hub is currently open two days a week with expansion into more of the week as interest increases. There are two staff running the Hub when it is open as there is too much work for just one person.

10.3 **Advisory Committees**

10.3.1 None.

10.4 **Community Committees or organizations with Village Commission/staff representation.**

10.4.1 **Communities in Bloom (CIB)** [Betts]

Many compliments on the hard work of the gardener, Steve Gray, have been received at the Village Office.

10.5 **Clerk Treasurer's Reports** [Betts]

10.5.1 **Action List**

10.5.1.1 **Municipal development permits**

The reporting of development permits and other changes to taxable income to the Village from the Municipality has not been received since 2021. An update is expected imminently.

10.5.1.2 **Bike Rodeo**

The new equipment is in place at the tennis courts and has already had a lot of use.

10.5.1.3 **Sunrise Development – tax exemption letter**

The letter has been sent, and was copied to the Municipality Finance Department.

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10.5.2 **Gathering of the Clans**

All aspects of the festival are coming together. It is estimated that about 200 volunteers help out one way or another through the day. Finding enough volunteer help is always one of the bigger challenges. The Clerk explained about where volunteers and entry gates are needed. The Clerk will investigate the cost and practicality of getting interac payment/card reads for the day.

10.5.2 **Vandalism**

Graffiti on the cedar shingled siding and other parts of the Pugwash Harbourfront Centre has shown up and is on the increase. Toilet paper and paper hand towels shoved into the toilets at the train station washrooms is another common form of vandalism. Staff check security cameras for clues when time allows.

10.5.3 **Tree removal in Eaton Park**

An aging, dangerous tree in the park has been removed. It will be replaced with a young tree.

9 MOTIONS

9.1 None.

10 NOTICE OF MOTION

10.1 None.

11 NEW OR OTHER BUSINESS

11.1 **Ambulance coverage in Pugwash**

One of the two ambulances stationed in Pugwash has been relocated to Truro. The remaining ambulance is often moved out of the area as other units in HRM become tied up with calls, leaving this area without ambulance service. The Clerk will send a letter of concern with a request for clarification to the Minister, copying in other provincial departments and agencies.

11.1.1 **IT WAS MOVED by Commissioner MacEwan and seconded by Commissioner Parker to send a letter of concern to the Minister of Health and Wellness. MOTION CARRIED**

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11.2 Chair Wilson opened the floor for questions or comments
Roger Mundle (present in the gallery) was thanked for helping with the tree in Eaton Park.

11.3 The next regular Village meeting is 7pm, August 12th, 2024

12 ADJOURNMENT

12.1 The meeting was adjourned at 7:51pm by motion from Commissioner Parker.

Respectfully submitted,
Lisa Betts
Clerk Treasurer

Chair _____

Clerk Treasurer _____